

Maryland Child Services Inc.  
14015 New Hampshire Ave  
Silver Spring, MD 20904  
240-644-9295



## Discipline Policy

Discipline Policy should be an opportunity to help the child develop self-control. There are guidelines that establish the limits of acceptable behavior at the Center. These guidelines are discussed when the child is admitted to the program and are in writing in the Family Handbook. The guidelines are meant to help the child understand that he/she is responsible for their actions. Disciplinary measures that are taken are done so at the time of the infraction and are so that the child understands the relationship between their action and its results. Rules must be fair and consistent. The rules must be appropriate to the age. The school age child should be allowed input into development of classroom rules.

The following is to be expected:

- Staff models the expected behavior.
- Respect is shown by the staff to other adults and to the children.
- Children show respect to other children and adults.
- Staff listen to the children and recognize their frustration and anger.
- Conflict resolution is an important tool for all ages.
- Redirection helps resolve conflicts among young children.
- Isolation, If needed due to potential jury, should be brief.
- Severe behavior problems are documented, and the family immediately informed.
- Bullying is first discussed with the children and continual bullying is considered a severe behavioral problem. Staff are aware of the signs of bullying.

**Child's Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_